

## Job description

**Job Title: Network Access Officer**

**Location: Field Based – South Central Region**

**Department: Network Access**

**Position Reports To: Programme Manager**

**Salary: Up to £45,000 per annum**

**Car Allowance**

### Company Overview

Gigaclear is a high growth company delivering fibre-optic broadband to underserved rural communities in England. Started in 2010, the company is expanding rapidly across England. With head offices based in Abingdon, Oxfordshire and a significant proportion of staff based in the field Gigaclear currently has over 300 employees and is pursuing ambitious growth plans.

The Network Access team is responsible for ensuring that Gigaclear has all the relevant permissions in place in a timely manner to enable the build of the network proposed by the design team.

### Purpose of the job

The Network Access Officer will be accountable for the acquisition and negotiation of wayleave agreements in a timely and accurate manner for the delivery of major telecommunications FTTP (fibre to the premises) projects. This role requires commitment, flexibility and accuracy to meet high quality standards.

Reporting into the Programme Manager, the Network Access Officer will work closely with Planning and the Project Management team to help facilitate the granting of Wayleave Agreements in line with the build program.

### Key Accountability & Responsibilities

- Route and acquisition feasibility
- Site visits and related preparation
- Correspondence with land agents, property owners, solicitors, local authorities etc.
- Preparation of wayleave agreements, statutory notices and other formalities for entry onto private land
- Negotiation of agreements
- Negotiation of compensation claims
- Liaising and reporting to project teams, design and wider company
- Day to day project record keeping and reporting on internal database
- Ability to carry out relevant due diligence including land registry searches and adopted highway searches in a timely manner

## Knowledge & Skills

- An understanding of infrastructure projects / utility network builds and experience of negotiating consents and wayleave agreements
- Knowledge and understanding of the general legislation surrounding access and rights over land including NRSWA
- Telecommunications - basic understanding of FTTP networks and build methods is desirable
- Sound knowledge of the Communications Act 2003 (as amended by the Digital Economy Act 2017)
- Agricultural / rural knowledge desirable
- Confident negotiator and clear communication skills.
- Excellent personal organisation, ability to work autonomously and prioritise effectively.
- Proficient IT skills including:
  - Microsoft Office: Excel and Word
  - GIS and Mapping tools

## Qualifications & Accreditations

- MRICS or AssocRICS desirable but not essential
- Full driving licence and access to own vehicle

## Our Values

**Find a way** - we will work together to deliver market-leading solutions and provide customer service excellence to our communities

**Do the right thing** - we always base our decisions on what we believe is fair, considerate and in the best interest of our customers and our colleagues

**Be committed** - we are all accountable for our actions and work relentlessly with our many customers to deliver on our promises

**Keep it simple** - we take potentially complex and confusing information and we make it easy for everyone to understand

*This job description is not intended to be exhaustive. The post holder will be expected to adopt a flexible attitude to the duties which may be varied (after discussion), subject to the needs of the business and in keeping with the general profile of the role.*

*Gigaclear is not currently engaging with any external recruitment agencies or suppliers for this role. Gigaclear has a preferred supplier list of Agencies / Suppliers with whom T&Cs have been agreed and Gigaclear will only accept CVs from these suppliers for roles we have formally requested they work – this request will come from a member of the HR team. Any speculative CVs submitted without this request will be deemed property of Gigaclear and may be engaged with directly without Gigaclear being liable for any “introduction fee”.*